REALTOR PRICE LIST

This supersedes all previous price lists.

Appreciation Plaques Company is proud to offer this fine line of awards to recognize Realtor members. All items offered with the Realtor emblem are intended for use by Realtor members only and are in no instance to be used as gifts, premiums or sales promotion tools for Non-Realtor members.

AFFILIATES

Most items offered by Appreciation Plaques Company are available with many of the Realtor Affiliate emblems or other customer logos applied. Please contact us for further information.

CAPABILITIES

With over 65 years of experience in the design and manufacture of custom emblematic recognition jewelry and award plaques, Doc Morgan Incorporated is ready to serve your every need in the area of unique award products as well as advertising specialties. Whatever the product or program, contact us for information on virtually any product requiring and emblem, logo or imprint.

HOW TO ORDER

1. ALL ORDERS should be sent in on our convenient order blank, purchase order or letterhead (please print or type) to the following address:

APPRECIATION PLAQUES CO. PO BOX 270 ST. CHARLES,IL 60174

OR

APPRECIATION PLAQUES CO. FAX: (630) 584-9421 24 HOURS

- PAYMENT with order is preferred and will help reduce order-processing time. Remember to include the \$7.00 handling charges along with the price of the items ordered. Make checks payable to DOC MORGAN INCORPORATED, in US funds.
- 3. ACCURACY check orders before sending and be sure to indicate the specific date required (only if one exists).
- 4. REFERENCE COPY whether using our order form or your P.O. be sure to keep a copy for future reference.
- 5. ORDER FORMS are available from Appreciation Plaques Company upon request.
- 6. TELEPHONE ORDERS accepted 8 a.m. 5 p.m. Central standard time, for priority situations at (630) 584-9425 (see ENGRAVING below).
- 7. ENGRAVING all products specified as including engraving in the price will be furnished with our oxidized (black) Diamond tip engraving. Products specified as engraving additional can be engraved with our oxidized Diamond tip engraving at \$.32 cents per letter. ALL COPY MUST BE FURNISHED ON PAPER, PLEASE TYPE. (Any copy accepted verbally or handwritten is the customer's responsibility in the event of an error).

RA101	Plaque/Testimonial Embossed Copper & Walnut Shadowbox 12-1/2" x 15-1/2", includes 5 lines of engraving	\$115.50	RA112	Plaque/Recognition Award Embossed Copper & Walnut Shadowbox 10" x 11", includes 5 lines of engraving.	\$119.00
RA103	Plaque/Testimonial Embossed Copper & Walnut Veneer 10" x 8", includes 5 lines of engraving.	\$ 71.00	RA113	Plaque/Testimonial MLS Embossed Copper & Walnut Veneer 12" x 15", includes 5 lines of engraving.	\$ 96.30
RA104	Presidents Award w/modeled half gavel Blue Velour & Walnut Shadowbox 13" x 11", engraving additional charge.	\$128.40	RA114	Plaque/Testimonial Embossed Copper & Walnut Veneer 11" x 10", includes 5 lines of engraving	\$ 76.70
RA107	Plaque/Testimonial WCR Embossed Copper & Walnut Shadowbox 12-1/2" x 15-1/2", includes 5 lines of engraving	\$115.50	RA115	Plaque/Recognition Award MLS Embossed Silver & Walnut Shadowbox 10" x 11", includes 5 lines of engraving.	\$119.00
RA111	Plaque/Realtor of the Year Embossed Brass & Walnut Shadowbox 10" x 11", includes 4 lines of engraving.	\$119.50	RA130	Plaque/Recognition Award Embossed Aluminum & Walnut Veneer 10" x 11", engraving additional charge.	\$ 68.50
RA111A	Plaque/Realtor Associate of the Year Embossed Brass & Walnut Shadowbox 10" x 11", includes 4 lines of engraving.	\$119.50	RA131	Plaque/Appreciation Award Embossed Brass & Walnut Veneer 10" x 11", engraving additional charge.	\$ 69.30
RA111SA	A Plaque/Realtor Sales Associate of the Year Embossed Aluminum & Walnut Shadowbox 10" x 11", includes 4 lines of engraving.	\$119.50	RA140	Roster/Sales Award w/12 blank, plates Embossed. Copper & Walnut Veneer,14" x 18-1/2",includes 3 lines of engraving on header.	\$203.60

RA141	Plaque/Sales Award Embossed Brass & Walnut Veneer	\$ 62.20	RA181G	Presidents Award w/Walnut gavel & band 8" x 10", engraving additional charge. 13" x 11", engraving additional charge.	\$168.40
RA142	Roster/Listing Award w/12 blank plates. Embossed Brass & Walnut Veneer 14" x 18-1/2 Includes 3 lines of engraving on header.	\$203.70 2″.	RA181P		\$123.90
RA143	Plaque/Listing Award Embossed Brass & Walnut Veneer 8" x 10", engraving additional charge.	\$ 62.20	RA182	Presidents Award w/modeled metal half gavel Blue Velour & Walnut Shadowbox 5-7/8" x 19-1/2", engraving additional charge.	\$149.50
RA144	Plaque/Sales Achievement Award Embossed Bronze & Walnut Veneer 10" x 7-5/8", engraving additional charge.	\$ 64.80	RA200	Library Set/Deluxe Walnut Box w/plate & emblem. Includes Scissors & Letter Opener,	\$101.40
RA145	Plaque/Million Dollar Club Embossed Bronze & Walnut Veneer 12" x 9-1/8", engraving additional charge.	\$ 67.40	RA204	engraving additional charge. Clock w/plate & emblem Solid Brass & Quartz movement	\$ 56.40
RA155	Plaque/President Gem Cut Screened Brass & Walnut Veneer 7" x 9", engraving additional charge.	\$ 44.70	RA214	5-7/8" x 4-3/4", engraving additional charge. Library Set w/Scissors & Letter Opener with emblem.	\$ 34.70
RA156	Plaque/Appreciation Award Gem Cut Screened Brass & Walnut Veneer 7" x 9", engraving additional charge.	\$ 44.70	RA228	Stainless Steel & Leather Case. Plaque/Affiliate of the Year Laser etched Walnut. 8" x 10", includes 4	\$ 96.30
RA157	Plaque/General Recognition Gem Cut Screened Brass & Walnut Veneer 7" x 9", engraving additional charge.	\$ 44.70	RA229	lines of copy. Plaque/Affiliate of the Year Laser etched Walnut. 10" x 8", includes	\$ 96.30
RA160	Roster/All Purpose w/24 blank plates, Brass & Walnut Veneer 16-1/2 x 21", includes 2 lines of engraving.	\$415.00	RA230	4 lines of copy. Plaque/Sales Achievement Award Laser etched Redbud Alder	\$ 75.20
RA161S	Accolade/Oliver Award Pewter Casting & Walnut Base 12-1/2", engraving additional charge.	\$262.40	RA231	7" x 9", includes 3 lines of copy. Plaque/Testimonial Laser etched Redbud Alder	\$ 88.75
RA162	Plaque/All Purpose Oliver Gem Cut Screened Brass & Walnut Veneer	\$ 42.50	RA232	8" x 10", includes 4 lines of copy. Plaque/Realtor of the Year	\$128.50
RA175A	7" x 9", engraving additional charge. Wedge Award/Realtor of the Year Lasered Aluminum & Ebony	\$ 87.90	RA233	Laser etched Redbud Alder 9" x 12", includes 3 lines of copy. Accolade/Realtor of the Year	\$119.10
RA175B	12", engraving additional charge. Wedge Award/All Purpose Recognition	\$ 87.90		Laser etched "Emerald" Acrylic 8" x 10" W/Base, includes 3 lines of copy.	\$119.10
	Lasered Aluminum & Ebony 12", engraving additional charge. (Not Shown)		RA234	Accolade/Realtor of the Year Laser etched "Emerald" Acrylic 5" x 5-7/8" W/Base, includes 3 lines of copy.	\$ 44.50
RA176A	Wedge Award/Appreciation Award Lasered Aluminum & Ebony 8", engraving additional charge.	\$ 55.60	RA235	Accolade/Appreciation Award Laser etched "Blue" Acrylic 4" x 4" Includes changeable copy.	\$ 26.80
RA176B	Wedge Award/All Purpose Recognition Lasered Aluminum & Ebony 8", engraving additional charge. (Not Shown)	\$ 55.60	RA236	Accolade/Testimonial Laser etched "Emerald" Acrylic 7" x 7" W/Base, includes 3 lines of copy	\$ 86.30
RA177A	Wedge Award/Realtor of the Month Lasered Aluminum & Ebony 6", engraving additional charge.	\$ 40.30	RA237	Accolade/Distinguished Sales Assoc. of the Year Laser etched "Emerald" Acrylic 4-1/4" x 7-1/4" W/Walnut Base, includes 3 lines of copy.	\$ 39.60
RA177B	Wedge Award/All Purpose Recognition Lasered Aluminum & Ebony 6", engraving additional charge.	\$ 40.30	RA238	Accolade/Presidents Award Laser etched "Blue" Acrylic 6" x 4", engraving includes Name, Date, & Board Name.	\$ 44.30
RA180	(Not Shown) Roster/Presidents w/modeled metal half gavel Brass & Walnut Veneer 16-1/2" x 21", includes 2 lines of engraving.	\$371.40	RA240	Bulova Wall Clock Oak case w/plate & Emblem engraving additional charge.	\$120.25

RA242								
	Mantel Clock w/solid wood case, Mahogany	\$141.90	RA268	Bud Vase 7-1/2	" high w/ Las	er etched er	mblem \$ 9.70	
	finish, excellent for Past Presidents, Officers,				ŭ			
	Executive Directors.		RA270	Gavel 8" Ladies	Walnut (eng	raving separ	ate). \$ 27.40	
RA245	General Purpose Award 6" Blue Marble	\$ 59.60	RA271	Band for RA270		onze, engrav	ving \$ 3.40	
	Acrylic w/logo, 6 lines of personalized copy.			additional charg	e.			
RA246	General Purpose Award 6" x 8-3/8" Marble	\$ 82.50	RA272	Gavel 10" Men's	· Walnut (one	ravina sona	rate). \$ 33.90	
KA240	Acrylic w/Walnut base,6 lines of copy & logo.	\$ 62.50	RAZ1Z	Gaver 10 Merrs	s wairiut (eriç	graving sepa	iale). \$ 33.70	
	Act yile w/ wainat base, o lines of copy & logo.		RA273	Band for RA272	Jeweler's Br	onze engrav	vina \$ 4.40	
RA247	Paperweight 3-3/4" square Acrylic	\$ 36.80		additional charg		o20, og. a.	g	
	Up to 5 lines of personalized copy & logo.							
			RA274	Sound Block 4"	round Walnu	t	\$ 22.50	
RA248	Paperweight 3-3/4" square Acrylic w/logo only.	\$ 23.70						
			RA350	Business Card C				
RA249	Affiliate of the Year shown in Redbud Alder	\$128.50		3-5/8" x 2-1/8"	, engraving a	idditional cha	arge.	
	9" x 12" w/4 lines of changeable copy.			RA305 Guard-	Modeled day	al includes d	uard	
RA250	Solid Brass Desk Clock w/photo frame	\$ 90.60		chain w/deluxe			uaru	
200	5-7/8" x 8-3/4" (3-1/2" x 5 " photo opening).	4 70.00					Solid 10k Gold	
	, , , , , , , , , , , , , , , , , , , ,		RA305P	Plain	\$14.30	\$18.80	\$59.00	
RA251	Mahogany Wood Chest w/Polished Brass case	\$210.20	RA305WP	Whole Pearl	\$28.20	\$38.00	\$79.40	
	& Maritime dial. Emblem outside, inscription		RA305D	.02 Ct Diamond	\$56.10	\$66.40	\$101.60	
	inside lid, engraving additional charge.							
DAGEG	Overth Deels Cleals 2 1/4" vs 2 1/2" \Melassi bees	¢ (410		RA375 Lapel T			sign	
RA252	Quartz Desk Clock 3-1/4" x 3-1/2" Walnut base Emblem & Brass plate, engraving additional.	. \$ 64.10		w/post & deluxe			Solid 10k Gold	
	Emblem & Brass plate, engraving additional.		RA375P	<u>ی</u> Plain	\$33.20	\$43.40	\$154.10	
RA253	Solar Calculator in Walnut base w/Die Struck	\$ 76.10	RA375D	.03 Ct Diamond		\$99.40	\$214.10	
	emblem 5" x 3-1/2". Laser engraved name		RA375R	Synthetic Ruby		\$46.20	\$160.90	
	included (Individual or Association).		RA375S	Blue Sapphire	\$37.30	\$46.50	\$161.10	
RA254	Picture Frame (3" x 5" photo) w/Quartz Clock	\$ 82.40		RA376 Lapel T			nber	
	on Walnut base 9" x 4-3/4" overall. Emblem			w/post & deluxe			0 11 401 0 11	
	& Brass plate, engraving additional charge.		DA 277 D				Solid 10k Gold	
RA255	Note Pad/Paper Clip/Pen Holder w/emblem	\$113.10	RA376P RA376D	Plain .03 Ct Diamond	\$33.20	\$43.40 \$99.40	\$154.10 \$214.10	
INAZUU	Laser engraved name included	\$113.10	RA376R	Synthetic Ruby		\$46.20	\$160.90	
	(Individual or Association)		RA376S	Blue Sapphire		\$46.50	\$161.10	
				• •				
RA256	Business Card/Paper Clip holder 5-1/2"x 3-1/2"	\$ 52.30		RA394 Highes	t Sales-Indi	<u>ustrial</u>		
	w/ Die struck emblem and Brass plate.				terling Silver			
	engraving additional charge.		RA394T	TAC	\$30.20	\$39.40		
					\$32.10	\$41.40		
DASEO	Cross Classic Contury Ball point Bon*		RA394P	PIN				
RA258	Cross Classic Century Ball point Pen* *This pen is not a stock item and requires a 24	niece	KA394P		t Sales-Besi	idential		
RA258	*This pen is not a stock item and requires a 24	piece	KA394P	RA395 Highes				
RA258		piece	RA395T	RA395 Highes	t Sales-Residerling Silver \$30.20			
RA258 RA259	*This pen is not a stock item and requires a 24	piece		RA395 Highes	terling Silver	Gold Filled		
	This pen is not a stock item and requires a 24 order. For more information contact us. Cross Classic Century Ball point Pen *This pen is not a stock item and requires a 24		RA395T	RA395 Highes St TAC PIN	terling Silver \$30.20 \$32.10	Gold Filled \$39.40 \$41.40		
	This pen is not a stock item and requires a 24 order. For more information contact us. Cross Classic Century Ball point Pen		RA395T	RA395 Highes St TAC PIN RA396 "Oliver	\$30.20 \$32.10 "-Realtor o	Gold Filled \$39.40 \$41.40		
RA259	*This pen is not a stock item and requires a 24 order. For more information contact us. Cross Classic Century Ball point Pen* *This pen is not a stock item and requires a 24 order. For more information contact us.		RA395T RA395P	RA395 Highes St TAC PIN RA396 "Oliver St	\$30.20 \$32.10 "-Realtor of terling Silver	Gold Filled \$39.40 \$41.40 F the Year Gold Filled	Solid 10k Gold	
	This pen is not a stock item and requires a 24 order. For more information contact us. Cross Classic Century Ball point Pen *This pen is not a stock item and requires a 24 order. For more information contact us. Cross Townsend Medalist Rolling Ball Pen*	piece	RA395T RA395P RA396T	RA395 Highes TAC PIN RA396 "Oliver SI TAC	\$30.20 \$32.10 "-Realtor o terling Silver \$23.70	Gold Filled \$39.40 \$41.40 F the Year Gold Filled \$32.80	\$93.80	
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RA259	*This pen is not a stock item and requires a 24 order. For more information contact us. Cross Classic Century Ball point Pen* *This pen is not a stock item and requires a 24 order. For more information contact us. Cross Townsend Medalist Rolling Ball Pen*	piece	RA395T RA395P RA396T	RA395 Highes: St TAC PIN RA396 "Oliver St TAC	\$30.20 \$32.10 "-Realtor o terling Silver \$23.70	Gold Filled \$39.40 \$41.40 F the Year Gold Filled \$32.80	\$93.80	
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RA259 RA260	*This pen is not a stock item and requires a 24 order. For more information contact us. Cross Classic Century Ball point Pen* *This pen is not a stock item and requires a 24 order. For more information contact us. Cross Townsend Medalist Rolling Ball Pen* *This pen is not a stock item and requires a 24 order. For more information contact us. Cross Century II Rolling Ball Pen*	piece piece	RA395T RA395P RA396T RA396P	RA395 Highes: St TAC PIN RA396 "Oliver St TAC PIN CHARM RA397 "Oliver	**************************************	Gold Filled \$39.40 \$41.40 f the Year Gold Filled \$32.80 \$34.50 \$30.70	\$93.80 \$98.30 \$91.90 Solid 10k Gold \$93.80	
RA259 RA260 RA261	*This pen is not a stock item and requires a 24 order. For more information contact us. Cross Classic Century Ball point Pen* *This pen is not a stock item and requires a 24 order. For more information contact us. Cross Townsend Medalist Rolling Ball Pen* *This pen is not a stock item and requires a 24 order. For more information contact us. Cross Century II Rolling Ball Pen* *This pen is not a stock item and requires a 24 order. For more information contact us.	piece piece	RA395T RA395P RA396T RA396P RA396C RA397T RA397P	RA395 Highes TAC PIN RA396 "Oliver St TAC PIN CHARM RA397 "Oliver St TAC PIN	"-Realtor of terling Silver \$30.20 \$32.10 "-Realtor of terling Silver \$23.70 \$25.50 \$21.70 "-Top Listing Silver \$23.70 \$25.50 \$25.50	Gold Filled \$39.40 \$41.40 f the Year Gold Filled \$32.80 \$30.70 id Gold Filled \$32.80 \$34.50	\$93.80 \$98.30 \$91.90 Solid 10k Gold \$93.80 \$98.30	
RA259 RA260	*This pen is not a stock item and requires a 24 order. For more information contact us. Cross Classic Century Ball point Pen* *This pen is not a stock item and requires a 24 order. For more information contact us. Cross Townsend Medalist Rolling Ball Pen* *This pen is not a stock item and requires a 24 order. For more information contact us. Cross Century II Rolling Ball Pen* *This pen is not a stock item and requires a 24 order. For more information contact us. Cross Calais Ball point Pen*	piece piece piece	RA395T RA395P RA396T RA396P RA396C	RA395 Highes TAC PIN RA396 "Oliver St TAC PIN CHARM RA397 "Oliver St TAC	"-Realtor of terling Silver \$32.10 "-Realtor of terling Silver \$23.70 \$25.50 \$21.70 "-Top Listing terling Silver \$23.70	Gold Filled \$39.40 \$41.40 f the Year Gold Filled \$32.80 \$34.50 \$30.70 In Gold Filled \$32.80	\$93.80 \$98.30 \$91.90 Solid 10k Gold \$93.80	
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RA259 RA260 RA261	*This pen is not a stock item and requires a 24 order. For more information contact us. Cross Classic Century Ball point Pen* *This pen is not a stock item and requires a 24 order. For more information contact us. Cross Townsend Medalist Rolling Ball Pen* *This pen is not a stock item and requires a 24 order. For more information contact us. Cross Century II Rolling Ball Pen* *This pen is not a stock item and requires a 24 order. For more information contact us. Cross Calais Ball point Pen*	piece piece piece	RA395T RA395P RA396T RA396P RA396C RA397T RA397P	RA395 Highes: Si TAC PIN RA396 "Oliver Si TAC PIN CHARM RA397 "Oliver Si TAC PIN CHARM RA398 "Oliver	"-Realtor of terling Silver \$30.20 \$32.10 "-Realtor of terling Silver \$23.70 \$25.50 \$21.70 "-Top Listing Silver \$23.70 \$25.50 \$21.70 "-Top Sales"	Gold Filled \$39, 40 \$41,40 F the Year Gold Filled \$32,80 \$34,50 \$30,70 EG Gold Filled \$32,80 \$34,50 \$30,70	\$93.80 \$98.30 \$91.90 Solid 10k Gold \$93.80 \$98.30 \$91.90	
RA259 RA260 RA261 RA262	*This pen is not a stock item and requires a 24 order. For more information contact us. Cross Classic Century Ball point Pen* *This pen is not a stock item and requires a 24 order. For more information contact us. Cross Townsend Medalist Rolling Ball Pen* *This pen is not a stock item and requires a 24 order. For more information contact us. Cross Century II Rolling Ball Pen* *This pen is not a stock item and requires a 24 order. For more information contact us. Cross Calais Ball point Pen* *This pen is not a stock item and requires a 24 order. For more information contact us.	piece piece piece	RA395T RA395P RA396T RA396P RA396C RA397T RA397P RA397C	RA395 Highes: St TAC PIN RA396 "Oliver St TAC PIN CHARM RA397 "Oliver St TAC PIN CHARM CHARM RA398 "Oliver	"-Realtor of terling Silver \$30.20 \$32.10 "-Realtor of terling Silver \$23.70 \$25.50 \$21.70 "-Top Listing Silver \$23.70 \$25.50 \$21.70 "-Top Sales terling Silver	Gold Filled \$39.40 \$41.40 f the Year Gold Filled \$32.80 \$34.50 \$30.70 IG Gold Filled \$32.80 \$34.50 \$30.70	\$93.80 \$98.30 \$91.90 Solid 10k Gold \$93.80 \$98.30 \$91.90 Solid 10k Gold	
RA259 RA260 RA261	*This pen is not a stock item and requires a 24 order. For more information contact us. Cross Classic Century Ball point Pen* *This pen is not a stock item and requires a 24 order. For more information contact us. Cross Townsend Medalist Rolling Ball Pen* *This pen is not a stock item and requires a 24 order. For more information contact us. Cross Century II Rolling Ball Pen* *This pen is not a stock item and requires a 24 order. For more information contact us. Cross Calais Ball point Pen* *This pen is not a stock item and requires a 24 order. For more information contact us. Cross Calais Ball point Pen*	piece piece piece	RA395T RA395P RA396T RA396P RA396C RA397T RA397P RA397C	RA395 Highes TAC PIN RA396 "Oliver St TAC PIN CHARM RA397 "Oliver St TAC PIN CHARM RA398 "Oliver SI TAC PIN CHARM	"-Realtor of terling Silver \$30.20 \$32.10 "-Realtor of terling Silver \$23.70 \$25.50 \$21.70 "-Top Listing Silver \$23.70 \$25.50 \$21.70 "-Top Sales terling Silver \$23.70 \$25.70 \$25.70 \$25.70 \$25.70 \$25.70 \$25.70 \$25.70 \$25.70 \$25.70 \$25.70 \$25.70 \$25.70 \$25.70 \$25.70 \$25.70 \$25.70	Gold Filled \$39.40 \$41.40 f the Year Gold Filled \$32.80 \$34.50 \$30.70 g Gold Filled \$32.80 \$34.50 \$30.70	\$93.80 \$98.30 \$91.90 Solid 10k Gold \$93.80 \$98.30 \$91.90 Solid 10k Gold \$93.80	
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GENERAL INFORMATION

ARTWORK/LOGOS:

We can only accept camera-ready artwork. These electronic vector formats are preferred: CDR, EPS, AI. The following are acceptable: JPG, PDF, EPS and TIFF, but must be at 300 DPI or better. Doc Morgan Inc. reserves the right to determine whether artwork received is camera-ready. Artwork retouching will incur a minimum charge of \$35.00 per half hour. Customer will be called with estimate prior to retouching.

ART PROOFS:

The first art proof is FREE for new orders or repeat orders with changes. All subsequent art proofs may require a fee of \$10.00. All art proofs will be either faxed or emailed and production will not be scheduled until Doc Morgan Inc. has received written approval, please respond promptly so your order will not be delayed.

CANCELLATION CHARGES:

Custom Orders are non cancelable. On catalog items requiring decoration or personalization, all costs incurred prior to cancellation is the customer's responsibility.

CLAIMS:

Broken, damaged goods and delays in transit must be reported within 5 days of receipt of product. Goods must be inspected immediately upon arrival. If damage or shortage is found, discuss with carrier at time of delivery for immediate inspection and documentation. Inspection should be made at once in order to file a claim with the carrier. Credit and/or replacement will be issued upon receipt of paid claim. All shipments are F.O.B. Illinois. Merchandise is shipped with insurance, but Doc Morgan Inc. is not responsible to file claims for shipments made under buyers carrier account.

CUSTOM AWARDS:

All of the award designs shown throughout our line can be altered to incorporate any variety of different logos or copy layouts. In addition, our design and manufacturing capabilities are virtually limitless. Please call or email our experienced customer service personnel to assist you in customizing one of our existing designs or creating something entirely different for any occasion.

CUSTOM EMBLEMS:

Doc Morgan Inc. is pleased to provide our graphic abilities in helping our customers create "one-of-a-kind" emblematic jewelry. Please call or email our experienced customer service personnel to assist you in every step of the process.

DIE SERVICE CHARGE:

As an added benefit to your Realty Organization Doc Morgan Inc. normally waives Die Service Charge. Dies we create for a custom pin or award remain the property of Doc Morgan Inc. and will be maintained for your exclusive use. In the unlikely event that another Realtor expresses interest in using your design, we would not allow them access to your tooling without express written permission, at which time we would need to know if it was for unlimited usage or a "one time" grant only.

DISCONTINUED PRODUCTS:

The Doc Morgan Inc. Realtor product line is subject to change; please feel free to contact us at customers@docmorgan.com to confirm availability. We reserve the right to substitute product of equal or greater value in the event an item becomes unavailable, without prior notification.

NORMAL DELIVERY SCHEDULE:

Stock items are normally shipped within 5 to 10 business days. Personalized items will require 10 to 14 business days from receipt and acceptance of engraving instructions and/or artwork. Please allow for transit times in your schedule. Personalized items required in 5 business days or less will incur expedited shipping and possible rush fee. Custom jewelry will require lead time to be discussed during the initial process.

PARTIAL SHIPMENTS:

When certain merchandise is requested in advance of the normal schedule we will accommodate the request with a partial shipment. Customer will be responsible for any additional shipping fees incurred. When normal schedule for an order has eclipsed and some items remain unavailable Doc Morgan Inc., when requested, will make a partial shipment with no additional fees.

PERSONALIZATION:

All personalization instructions are subject to review and acceptance by Doc Morgan Inc. Engraving instructions must be in writing and should be sent via email. Faxed or mailed personalization is acceptable but will increase proofing time and the possibility of error. Logos cannot be accepted via fax, see above for logo specifications.

PRECIOUS METAL MARKETS AND PRICING:

Due to the continuing fluctuations in the world Precious Metal Markets, we ask that you consult the chart below to determine if pricing adjustments are necessary and contact our offices for current pricing. Note that pricing on precious metal products are firm only for the day the quote is generated.

Jewelry Quality Explanation (* surcharge applies)

GEP	Gold Electroplate (normally 23 or 24K finish)
RPNS	Rhodium Plate, a silver appearing element
	impervious to tarnish
• SP	Silver Plate, normally with oxidized background
• ST	Stainless Steel
• GF*	Gold Filled, lamination of at least 10K gold at least
	1/20th by weight (ours are 1/10 10K)
• SS*	Sterling Silver (normally with Rhodium Plate)
• 10K*	A solid consistency of 10K gold
• 14K*	A solid consistency of 14K gold

While we appreciate the impact World Markets have on Precious Metal products, please understand that we have absolutely no control over them.

PRICING:

Pricing is subject to change without notice.

RETURNS:

Return of merchandise (for reasons other than defects in materials or workmanship) will not be accepted without prior authorization, and are subject to a 20% restocking fee. Personalized items cannot be accepted for return.

RUSH CHARGES:

Any personalized order required in 5 business days or less will be subject to expedited shipping and possible rush fee. Rush orders are subject to availability of product and our current schedule.

SET UP:

Deluxe Etching is included in the price of awards with standard logo of choice. The following Art Set-Up charges apply for Acrylic, Glass and Crystal.

• New Art --\$39.00 On orders for multiple items with different sizes the set up charge for the additional items will be waived, as long as all items are produced at the same time.

SHIPPING AND HANDLING:

F.O.B. Illinois Standard shipping methods are FedEx, UPS or USPS, depending on weight and destination. Special shipping methods and requests are subject to additional handling charges. All export shipments are subject to additional handling charges. There is a \$7.00 handling fee in addition to actual freight for Acrylic, Glass, Crystal and Wood products.

TERMS:

Open account privilege will be allowed to established accounts only, based on NET 30 days with a 1-1/2% per month on all past due accounts. Open account privilege will be suspended on any account over 45 days past due. Open account billings under \$25.00 will incur an additional \$5.00 handling fee. VISA, MASTERCARD and DISCOVER is welcomed for any order.

- Artwork on File--\$24.00 This set up charge applies to existing artwork, on file, which is adjusted or resized for a new item. Artwork will be held for 2 years from original order, after which a new art charge will apply.
- Repeat Art--No Charge There is no set up charge for repeat orders of the same items, using identical artwork. Artwork will be held for 2 years from original order, after which a new art charge will apply.

WARRANTY:

- Jewelry: All goods are guaranteed against defects in workmanship and materials for a period of 6 (six) months from date of shipment. Any product of ours considered being defective or in need of repair should be returned to us promptly. A defective article will be repaired or replaced without charge. A nominal charge may be quoted for the repair or replacement of a damaged or worn article, including stones, providing that it was originally purchased from us. We cannot be responsible for the alteration or repair of our merchandise by others.
- Acrylic, Glass, Crystal: Due to their inherent properties, small imperfections are normal and may be evident, but do not diminish the value or appeal of the product. Slight differences in size due to hand-finishing and polishing are not considered defects. Variation in raw materials may result in differences in appearance and are considered to be within industry standards and not defective.

DOC MORGAN INC.

P.O. Box 270 108 South Second Street St. Charles Illinois 60174

PHONE: (630) 584-9414 FAX: (630) 584-9421 EMAIL: customers@docmorgan.com

